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IDAHO ALPINE CLUB  
BYLAWS  
IDAHO FALLS, IDAHO

ARTICLE I – Name

The name of this club shall be the Idaho Alpine Club.

ARTICLE II – Purpose

The purpose of this club is to provide a structure for its members to participate in outdoor activities through common adventures and to become educated concerning the use and conservation of the locations of these activities.

ARTICLE III – Membership

SECTION 1. Any person 18 years or over, whose interests are compatible with the purposes of the club and who acts in a responsible manner at club common adventures, may be a member of the club with full privileges of voting, holding office, attending club functions, and examining club records at reasonable times.

SECTION 2. Any person under 18 years of age whose parent or guardian is a member of the club may be a member for the purpose of attending club common adventures, if accompanied by a responsible adult member.

SECTION 3. Charter members are those persons who were members at the time the club was founded.

SECTION 4. The council may terminate any membership without refund of dues if a member fails to comply with the bylaws or other club policies applying to club common adventures.

SECTION 5. Honorary membership may be awarded to individuals selected from the general membership for long and meritorious service to the club, as approved by the council. Annual dues are waived for honorary members, but otherwise such individuals have all the privileges and responsibilities of regular club members.

## ARTICLE IV – Council

SECTION 1. The affairs of the club shall be managed by a council of eight (8) members who shall have power to conduct the general business of the club subject to these bylaws and to make general rules consistent therewith; to appoint all committees and to fill vacancies in their own number. Four members of the council shall be elected each year and serve a two-year term. At the December council meeting, which shall be attended by both outgoing and newly elected members, council responsibilities shall be transferred from the old council to the new council. New officers shall be determined by the new council at the December council meeting.

SECTION 2. The officers of this club shall be the president, vice-president, secretary, and treasurer.

SECTION 3. The council shall hold regular meetings, one each month at a time to be fixed by the council. The president, vice-president or secretary may call special meetings at any time, by giving twenty-four (24) hours notice, written, oral, or electronic, of the same to all members of the council. Four council members shall constitute a quorum for transaction of business.

Council members shall receive notice of change of date of regular council meetings at least one week in advance. Any club member may attend any council meeting with or without invitation on a non-voting basis.

SECTION 4. When a vacancy on the council occurs, the secretary may receive nominations for new members from present council members two weeks in advance of a council meeting. These nominations shall be voted upon at the next council meeting. These vacancies shall be filled only until the next election.

SECTION 5. Resignation from the council must be in writing and received by the secretary. A council member shall be dropped for excess absences from the council if the member has three unexcused absences from council meetings in a year. A council member may be removed for other reasons by a three-fourths vote of the remaining-council members.

## ARTICLE V -- Election of Council Members

SECTION 1. The members of the council shall be nominated and elected as follows: The council shall appoint a nominating committee whose duty it shall be to nominate up to eight (8) candidates to run for the council for the ensuing year. Nominations from the general membership shall be solicited at the September general meeting. The names of nominees shall be published in the October and November bulletins, together with a notice of the date and place of the November annual meeting. If any of the candidates withdraw their names or become ineligible prior to the election, the council shall nominate additional candidates as needed

SECTION 2. The election shall be by ballot. However, any member may vote absentee by notifying the secretary of their choices via regular mail at least one day prior to the November annual meeting. The secretary will ensure that all absentee ballots are submitted and counted. The candidates receiving the greatest number of votes shall be elected.

## ARTICLE VI -- Duties of Officers

SECTION 1. The duties of the president shall be to preside at all meetings of the club and of the council; to enforce the bylaws; to call such meetings as they are necessary, and to perform such other duties that are usually associated with the office of president. The president shall have the authority to execute written documents on behalf of the club when authorized to do so by the council. The president shall be an ex-officio member of all committees, and shall have signature authority on financial accounts of the club.

SECTION 2. The duties of the secretary shall be to conduct the official correspondence, to send all notices of general and council meetings, to produce minutes of the council meetings, and to make reports regularly to the council as called for. The secretary shall have the authority to execute written documents on behalf of the club when authorized to do so by the council.

SECTION 3. The duties of the treasurer shall be to receive all monies for the club, to disburse money at the direction of the council, and to keep an accurate record of all transactions. The treasurer shall submit a written report at the annual meeting, shall be ready to report at each meeting of the council, and shall process all applications for membership. The treasurer shall have signature authority on financial accounts of the club. The treasurer shall make arrangements for the

location of the general meetings. The treasurer may publish a membership list on approval of the council, but this list shall not appear on the club web site.

SECTION 4. The duties of the vice-president shall be to assume the duties of the president in the event of the president's absence or inability to act and to make arrangements for the summer picnic and complete arrangements for the January membership meeting following the current term. The vice president shall have signature authority on financial accounts of the club.

## ARTICLE VII – Committees

The council shall appoint such special committees and committee chairpersons or activity coordinators as may be desirable and prescribe their duties and duration. It shall appoint activity coordinators for each activity recognized by the club with duties as follows:

SECTION 1. The activity coordinator shall schedule, arrange for, and coordinate all club common adventures within their activity. Activity coordinators serve in an advisory capacity, compile and safe keep information and data necessary for a common adventure coordinator to conduct a successful common adventure. They may designate a common adventure coordinator to coordinate particular common adventures.

The activity coordinators for the activities should submit proposed schedules of common adventures for publication in the bulletin and on the web site.

The activity coordinators may prepare and revise activity guidelines for the club, subject to the approval of the council to ensure that the activity guidelines are in keeping with the best safety and technical practices and financial responsibilities.

SECTION 2. The program coordinator shall have the duty to provide and arrange for the entertainment, lectures, and other educational features for the regular monthly meetings of the club.

SECTION 3. The editor of the bulletin shall have the duty to publish the club's monthly bulletin and publicize the common adventures. Bulletins shall not be sent to nonpaying members after March 15.

## ARTICLE VIII -- General Meetings

SECTION 1. General meeting shall be held the first Wednesday of each month. Notice of time and place shall be given at the previous general meeting, or at least one week prior to the meeting. Generally, the January meeting will be a membership meeting/party. The August meeting will be the annual picnic. Unless circumstances require a meeting in July, there will not be one.

SECTION 2. The November general meeting shall be called the annual meeting.

SECTION 3. A quorum for conducting official club business shall consist of 25% of the general membership. For purposes of determining a quorum, honorary and charter members are to be included and family memberships count as two members.

## ARTICLE IX - Common Adventures

Each common adventure shall be under the jurisdiction of the designated adventure coordinator. The appropriate activity coordinator shall approve the adventure coordinator. The adventure coordinator may refuse participation in a given trip to anyone. The adventure coordinator should attempt to ensure that a person with recognized first aid or emergency care training participates in the trip.

Non-members may attend a maximum of two club adventures unless otherwise specified by the appropriate adventure coordinator. Participants on an adventure must pay the established adventure fee, abide by club rules and activity guidelines, and follow instructions of the activity coordinator.

An individual may not participate in any common adventure of the club unless that individual has read and signed the common adventure form for that specific activity prior to embarking on that adventure.

## ARTICLE X- Finances

Section 1. The fiscal year of this club shall be the calendar year.

Section 2. Annual dues shall be prescribed by the council and shall be announced in or prior to the last club bulletin of the fiscal year for implementation the following year.

Section 3. Annual dues are to be paid at or before the January general meeting. Membership is dropped on March 15 for non-payment.

Section 4. Rental fees and other expenditures shall be proposed by the activity coordinators and shall be submitted for the approval of the council.

#### ARTICLE XI- Amendments

Section 1. Proposed amendments to these bylaws may be introduced at any regular meeting of the club. Such amendments shall be proposed in writing over the signatures of not less than five (5) members and copies shall be made available to members attending the meeting. The proposed amendments (excluding editorial changes) shall be published in two successive bulletins, available at two successive general meetings, shall be posted on the club website, and shall be voted upon at the next general meeting following the second notification in the bulletin. With a quorum voting, a two thirds majority of the voters is required for passage of any amendments. Any member may vote absentee by notifying the secretary of their decision to vote for or against the amendment via regular mail at least one day prior to the meeting. The secretary shall ensure that all absentee ballots are submitted and counted.

#### ARTICLE XII- Rules of Order

Section 1. Except as otherwise provided in the bylaws, Robert's Rules of Order shall control in all questions of parliamentary procedure.